

FINAL ACTION MEMO REGULAR MEETING
Planning Commission Meeting of May 23, 2023

<u>AGENDA ITEM/ACTION</u>	<u>FOLLOW-UP ACTION</u>
<p>1. Call to Order.</p> <ul style="list-style-type: none"> • Meeting called to order at 6:00 p.m. by Chair Clayborne. • PC members present were Chair Clayborne, Vice-Chair Missel, Mr. Bivins, Ms. Firehock, Mr. Carrazana, Mr. Moore, and Mr. Murray (via Zoom) • Staff members present were: Andy Herrick, Kevin McDermott, Alberic Karina-Plun, Gabe Dayley, Jesse Brookins, and Kevin McCollum. <p>Remote Participation Request: Mr. Murray requested to participate remotely, stating his reason as illness and his location as his home in White Hall.</p> <p>Action: On motion of Commissioner Missel, seconded by Commissioner Carrazana, the Commission voted to allow Mr. Murray to participate remotely. Approved by a vote of 6:0</p>	
<p>2. Other Matters Not Listed on the Agenda from the Public</p> <p>Mr. Tom Loach: A resident of Crozet, he referenced a survey done by Albemarle County in 2020 asking residents what they thought about the future. 45% of respondents said that they expected quality of life to decline in future. He stated that he does not support AC44 and its proposed revisions to Crozet and the rest of the County for increasing density in the growth area. He wants current growth patterns to reflect what is happening today. If the County wants to use land preservation as a land bank for future development, then he does not want to be part of that.</p> <p>Mr. Pablo Miller: A resident of Crozet, he discussed how he liked the 2004 Crozet Master Plan, but the 2021 update with the “Future Land Use Typologies” was concerning to him. Increased real-estate assessments are putting a financial burden on families still recovering from the pandemic. Mr. Miller proposed that sticking to the 2004 promised densities and integrating affordable housing would encourage newcomers to improve established neighborhoods by remodeling homes. He concluded by stating that there is a rapidly growing movement in Crozet to insist on further negotiations to formally delineate, in a binding contract with the County, the exact circumstances that would justify further density</p>	<p><u>Clerk:</u> None</p>

<p>of zoning in Crozet beyond the integration of further affordable housing.</p>	
<p>3. Consent Agenda a. Approval of April 25, 2023 Work Session & April 25, 2023 Regular Meeting Minutes.</p> <p>Action: On motion of Commissioner Bivins, seconded by Commissioner Missel, the Commission approved the minutes of the April 25, 2023 Work Session and Regular meetings, as submitted, by a vote of 7:0.</p> <p>b. SE202300008 Pen Park Lane Sidewalk & Planting Strip (Kevin McCollum)</p> <p>Action: On motion of Commissioner Bivins seconded by Commissioner Missel, the Commission approved SE202300008 Pen Park Lane Sidewalk & Planting Strip, by a vote of 7:0. (Attachments A & B)</p>	<p><u>Clerk:</u> Post to website.</p>
<p>4. Presentation</p> <p>4a. Equity & Climate Action Tool The Commissioner received an introductory presentation from Climate Protection Program Manager Gabe Dayley and Director of Equity & Inclusion Jesse Brookins on the Equity & Climate Action Lens/Tool that will be used throughout the AC44 Comprehensive Plan. According to the presentation: Merely stating that we need to prioritize equity and climate action in our service to the community does not guarantee successful outcomes. Achieving these outcomes requires effectively integrating an understanding of equity and climate impacts across the organization. To ensure that our service is equitable, staff throughout local government must be able to assess the probable implications on different groups in our community of any given initiative. The presentation covered:</p> <ul style="list-style-type: none"> • How the Office of Equity & Inclusion (OEI) defines equity as both a concept and action • Defining the Climate Program (mitigation, resilience) + biodiversity • The purpose/inception of the lens/tool • When and how to use the lens/tool • Q&A with the Commissioners <p>(Gabe Dayley - Facilities & Environmental Dept & Jesse Brookins - County Executive Office)</p>	<p><u>Clerk:</u> None.</p>
<p>5. Committee Reports:</p> <p>Commissioner Carrazana: Discussed the MPO Tech meeting that was held on May 16,</p>	

<p>2023 and SmartScale projects, including the alignment of the future Rivanna Pedestrian bridge.</p> <p>Commissioner Firehock: Discussed the Historic Preservation Committee meeting regarding the process for recommending new historic markers that would be specific to Albemarle County. The Committee also discussed an awards program for people that did a particularly good job of renovating historic properties and landscapes for properties large and small.</p> <p>Commissioner Murray: Discussed the Crozet CAC meeting, which received a presentation from the Rivanna Water & Sewer Authority. There were also questions about the Oak Bluff Development, and discussion regarding if CACs are strictly a body for information to the public, or if they should adopt a stance on matters and how to move forward with that.</p>	
<p>6. Board of Supervisors Meeting:</p> <p>Kevin McDermott gave an overview of the May 3 and 17, 2023 Board of Supervisors meetings and actions.</p>	
<p>7. New Business:</p> <p>a. Draft of the New 2023/24 Planning Commission Schedule.</p> <p>Action: On motion of Commissioner Carrazana, seconded by Commissioner Firehock, by a vote of 7:0, the Commission adopted the New 2023/24 Planning Commission Meeting Schedule. (Attachment C)</p> <p>b. Resolution to set Albemarle County Planning Commission Meeting Schedule</p> <p>Action: On motion of Commissioner Moore, seconded by Commissioner Firehock, by a vote of 7:0, the Commission adopted a Resolution to Set Albemarle County Planning Commission Meeting Schedule and Establish Continuation Dates for Meetings, as amended to allow for certification by the Commission Secretary instead of its Clerk. (Attachment D)</p>	<p><u>Clerk:</u></p> <p>Post new schedule.</p> <p>Forward adopted resolution to Daily Progress for publication.</p>
<p>8. Old Business: None</p>	
<p>9. Items for follow-up: None</p>	
<p>Adjournment: Adjourned at 7:48 p.m. to next scheduled meeting on June 13, 2023</p>	

Attachment A -- Resolution to Approve SE2023-00008 Pen Park Lane Sidewalk Exception
Attachment B – Resolution to Approve SE2023-00008 Pen Park Lane Planting Strip Exception
Attachment C – Final Revised 2023/24 Planning Commission Meeting Schedule
Attachment D – Resolution to Set Albemarle County Planning Commission Meeting Schedule And
Establish Continuation Dates For Meetings

**RESOLUTION TO APPROVE SE2023-00008
PEN PARK LANE SIDEWALK EXCEPTION**

WHEREAS, upon consideration of the Memorandum prepared in conjunction with the SE2023-00008 Pen Park Lane Sidewalk Exception application and the attachments thereto, including staff’s supporting analysis, any comments received, and all of the relevant factors in Albemarle County Code § 14-203.1(B) and § 14-422(E), the Albemarle County Planning Commission hereby finds that because of an unusual situation, including but not limited to, the unusual size, topography, shape of the site or the location of the site, strict adherence to the requirements would result in substantial injustice or hardship by impacts, including but not limited to, resulting in the significant degradation of the site or to adjacent properties, causing a detriment to the public health, safety or welfare, or by inhibiting the orderly development of the area or the application of sound engineering practices.

NOW, THEREFORE, BE IT RESOLVED, that in association with the Pen Park Lane Sidewalk Exception, the Albemarle County Planning Commission hereby approves an exception to require a sidewalk along only one side of the proposed private street, as depicted on the submitted Concept Plan dated February 22, 2023, last revised May 1, 2023, prepared by Line and Grade Civil Engineering, on the condition that a sidewalk connection be provided around proposed parking spaces.

* * *

I, Kevin McDermott, do hereby certify that the foregoing writing is a true, correct copy of a Resolution duly adopted by the Planning Commission of Albemarle County, Virginia, by a vote of Seven to Zero, as recorded below, at a regular meeting held on May 23, 2023.



Secretary, County Planning Commission

	<u>Aye</u>	<u>Nay</u>
Mr. Bivins	<u> Y </u>	<u> </u>
Mr. Carrazana	<u> Y </u>	<u> </u>
Mr. Clayborne	<u> Y </u>	<u> </u>
Ms. Firehock	<u> Y </u>	<u> </u>
Mr. Missel	<u> Y </u>	<u> </u>
Mr. Moore	<u> Y </u>	<u> </u>
Mr. Murray	<u> Y </u>	<u> </u>

**RESOLUTION TO APPROVE SE2023-00008
PEN PARK LANE PLANTING STRIP EXCEPTION**

WHEREAS, upon consideration of the Memorandum prepared in conjunction with the SE2023-00008 Pen Park Lane Planting Strip Exception application and the attachments thereto, including staff's supporting analysis, any comments received, and all of the relevant factors in Albemarle County Code § 14-203.1(B) and § 14-422(F), the Albemarle County Planning Commission hereby finds that because of an unusual situation, including but not limited to, the unusual size, topography, shape of the site or the location of the site, strict adherence to the requirements would result in substantial injustice or hardship by impacts, including but not limited to, resulting in the significant degradation of the site or to adjacent properties, causing a detriment to the public health, safety or welfare, or by inhibiting the orderly development of the area or the application of sound engineering practices.

NOW, THEREFORE, BE IT RESOLVED, that in association with the Pen Park Lane Planting Strip Exception, the Albemarle County Planning Commission hereby approves an exception to require a planting strip along only one side of the proposed private street, as depicted on the submitted Concept Plan dated February 22, 2023, last revised May 1, 2023, prepared by Line and Grade Civil Engineering.

* * *

I, Kevin McDermott, do hereby certify that the foregoing writing is a true, correct copy of a Resolution duly adopted by the Planning Commission of Albemarle County, Virginia, by a vote of Seven to Zero, as recorded below, at a regular meeting held on May 23, 2023.



Secretary, County Planning Commission

	<u>Aye</u>	<u>Nay</u>
Mr. Bivins	<u> Y </u>	<u> </u>
Mr. Carrazana	<u> Y </u>	<u> </u>
Mr. Clayborne	<u> Y </u>	<u> </u>
Ms. Firehock	<u> Y </u>	<u> </u>
Mr. Missel	<u> Y </u>	<u> </u>
Mr. Moore	<u> Y </u>	<u> </u>
Mr. Murray	<u> Y </u>	<u> </u>

FINAL REVISED 2023/24

PLANNING COMMISSION MEETING SCHEDULE

*PLANNING COMMISSION MEETINGS ARE TYPICALLY HELD AT 6:00PM IN
LANE AUDITORIUM*

June 13, 2023
June 27, 2023
July 11, 2023
July 25, 2023
August 8, 2023
August 22, 2023
September 12, 2023
September 26, 2023
October 10, 2023
October 24, 2023
November 14, 2023
November 28, 2023
December 12, 2023
December 19, 2023
January 9, 2024
January 23, 2024

**RESOLUTION TO SET ALBEMARLE COUNTY PLANNING COMMISSION MEETING
SCHEDULE AND ESTABLISH CONTINUATION DATES FOR MEETINGS**

WHEREAS, pursuant to *Virginia Code* § 15.2-2214, the Albemarle County Planning Commission has the authority to set the date of its regular meetings and dates to which it may continue those meetings if the Chair (or Vice Chair) finds and declares that weather or other conditions are such that it is hazardous for members to attend the meeting.

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Albemarle County Planning Commission will meet on the following dates:
 - June 13, 2023
 - June 27, 2023
 - July 11, 2023
 - July 25, 2023
 - August 8, 2023
 - August 22, 2023
 - September 12, 2023
 - September 26, 2023
 - October 10, 2023
 - October 24, 2023
 - November 14, 2023
 - November 28, 2023
 - December 12, 2023
 - December 19, 2023
 - January 9, 2024
 - January 23, 2024
2. If the Chair (or Vice Chair if the Chair is unable to act) finds and declares that weather or other conditions are such that it is hazardous for members to attend the meeting:
 - a. Such finding shall be communicated to the members and the press as promptly as possible; and
 - b. All hearings and other matters previously advertised for such meeting shall be conducted at the next scheduled regular meeting and no further advertisement is required.

* * *

I, Kevin McDermott, do hereby certify that the foregoing writing is a true, correct copy of a Resolution duly adopted by the Planning Commission of Albemarle County, Virginia, by a vote of 7 to 0, as recorded below, at a regular meeting held on May 23, 2023.

s/ Kevin McDermott
Secretary, Albemarle County Planning Commission